

National Audubon Society

2002 Annual Report Form

For the 12 month period ending on June 30, 2002, or ___/___/___ . DATE _____ - _____

CHAPTER NAME Mt. Diablo Audubon Society

C25 _____
(chapter code)

SUBMITTED BY Mike Williams

CHAPTER POSITION President

YOUR ADDRESS 692 Contra Costa Blvd

Pleasant Hill CA 94523

YOUR TELEPHONE: Day (925) 798 - 0303 Evening (925) 376 -1631

Email address (if any): wbuphca@infi.net

Please save a copy for your chapter's files and return this completed form by August 15, 2002 to:

**Chapter Annual Reports
Audubon California
555 Audubon Place
Sacramento, CA 95825
(916) 481-5332 Phone
(916) 481-6228 Fax**

I. Has the chapter's state incorporation status changed in the last year? ___ Yes ___X___ No

Is the chapter incorporated now? ___X___ Yes ___ No

II. Has the chapter's federal 501(c)(3) tax-exempt status changed? ___ Yes ___X___ No

Is the chapter now tax-exempt? ___X___ Yes ___ No

If the chapter status has changed in the last year, please enclose a copy of the IRS determination letter.

III. Please include a copy of the Chapter's current bylaws, or if you are in the process of amending your bylaws, please indicate an approximate date below by which new bylaws will be sent to the State Office:

Bylaws are attached ___X___ **OR** Bylaws will be sent by _____

Over >>>>>

IV. Please attach a report on the Chapter's activities in the previous year.

- If you had an Annual Plan for 2001-2002, please include accomplishments toward achieving the Chapter's Annual Goals, and progress towards the goals identified in the long-range plan if there is one.
- If you do not have an Annual Plan for the previous year, please summarize the Chapter's accomplishments. Activities to report on might include any of the following: local, state, national or international conservation or environmental projects, education projects, sponsorship of Audubon Adventures classrooms, work projects on a Chapter owned or managed Center or Sanctuary, membership meetings, print or electronic newsletters, Web site maintenance or development, meetings of the chapter board of directors, field trips for members and the general public, activities of committees and programs, membership recruitment and/or retention campaigns, outreach events or unique fundraising projects.
- Please use any format that you would like.

V. Please attach a copy of the Chapter's Annual Plan for the coming year (2002-2003 or equivalent).

- We recognize that some Chapters hold their annual planning meetings in the fall. If your Chapter has not yet completed an Annual Plan for the coming year, please indicate a date by which you anticipate that report being finalized and sent.

Date Annual Report Will Be Sent: _____

- An Audubon Web site has been created at <http://www.audubon.org/local/cso/sample_chapter.html>, to offer examples of Chapter Annual Plans. Please indicate below if we may share your plan with other Chapters through this site.

Yes, you may include our Annual Plan on this Web site

No, please do not place our Annual Plan on this Web site

VI. Please fill out the Financial Report Form and Chapter Leader Report Form, or include equivalent reports. If you need additional time to send the Financial Report Form, please send it separately.

V. Are there ways the State Office could help you achieve your major goal(s) in the coming year?

VII. Are there other programmatic areas where you would like assistance?

THANK YOU FOR COMPLETING YOUR CHAPTER'S ANNUAL REPORT!

2002 CHAPTER FINANCIAL REPORT

National Audubon Society

Chapter Name Mount Diablo Audubon Society

C25
(Chapter Code #)

This is a generic report intended as a general overview of the chapter's financial condition, and should not be considered a complete picture for budgetary and accounting purposes. **IRS Form 990 or another similar report may be substituted for this form.**

BALANCE SHEET AND STATEMENT OF REVENUES AND EXPENDITURES FOR A 12-MONTH PERIOD
FROM JULY 1, 2001 TO JUNE 30, 2002 OR FROM ____/____/____ TO ____/____/____.

REVENUES

NAS Chapter Dues Share	<u>7097.97</u>	
Bequests	<u> </u>	
Grants/Contributions	<u> </u>	
Educational Events	<u> </u>	
Fundraising Events	<u>15145.00</u>	
Interest and Investments	<u>1723.02</u>	
Sales (Specify)	<u>4792.79</u>	
Other (Specify) Natural Origins Profit Sharing	<u>665.32</u>	
Total Income		<u>29424.10</u>
Administration	<u>2830.15</u>	
Newsletter/Postage/Mailing	<u>11459.60</u>	
Education Programs & Events	<u>1756.08</u>	
Fundraising	<u>4504.69</u>	
Regional/State Offices/State Council	<u> </u>	
Grants/Contributions to Others (Specify)	<u>918.13</u>	
Other (Specify)	<u> </u>	
Total Expenditures		<u>21468.65</u>

NET INCOME (OR DEFICIT) IN OPERATING FUNDS 7955.45

BEGINNING BALANCE

ENDING BALANCE

ASSETS

(Whole \$)

Cash & Equivalents (Checking, Savings, etc.)	<u>67791</u>	
Investments (Stocks, CDs, etc.)	<u> </u>	
Accounts Receivable (Owed to Chapter)	<u> </u>	
Other (Specify)	<u> </u>	
Net Fixed Assets (Furniture, Equipment, but do not include the Value of Land or Buildings)	<u> </u>	
Total Assets		<u>67791</u>

LIABILITIES & FUNDS BALANCES

Liabilities

Accounts Payable (Owed by Chapter)	<u> </u>	
Unearned Income (Not Credited in This Fiscal Year)	<u> </u>	
Other (Specify)	<u> </u>	
Total Liabilities		<u> </u>

Funds

Restricted (Endowments, Scholarships, etc.)	<u> </u>	
Reserved (Committed to Specific Programs)	<u>67791</u>	
Unreserved (Not Committed)	<u> </u>	
Total Fund Balances		<u>67791</u>

Mt. Diablo Audubon Society Accomplishments for 2001-2002

- Placed over 60 Audubon Adventures. Partnered with Native Bird Connection to earn a grant that purchased Audubon Adventures. Each of those Adventures will be accompanied with a classroom presentation of live birds by Native Bird Connection.
- MDAS, East Bay Regional Park District and Mountain View Sanitary District cooperate in projects pertaining to McNabney Marsh (formerly Shell Marsh). MDAS assisted in the extensive plantings of native grasses and plants. MDAS also assisted in the planning and funding a viewing platform for interpretation at the marsh.
- Held 10, well-attended, general meetings.
- Established a web site
- Updated chapter by-laws.
- Operated a successful fund raising campaign.
- Had informational booths at many environmental and community functions.
- Led 50 field trips.

Strategic Planning Committee Meeting Goals for 2002

Recommended the following areas for MDAS focus in 2002:

1. Website
 - Complete development
 - Establish a procedure for updating
2. Membership
 - Recruitment
 - Update and expand the list of volunteers
 - Survey Chapter Only Members on their specific interests & to volunteer
 - Greeting new members at general meetings
 - How can we get younger members & families involved?
3. Outreach & Birdwalks
 - Increase involvement with schools, in conjunction with Native Bird Connections
 - Advertising our services to Scout Councils, schools, etc. – how can we help them?
 - Create events and activities to generate advertising & interest in MDAS.
 - Hold Beginner Bird Walks, possibly at McNabney Marsh, on a monthly basis
 - Continue to participate in “Events”, i.e. Flyway Festival
4. Fundraising – focus on specific projects to raise money:
 - Fund Raising Letter to continue. Goes out in early November
 - Possibly conduct a Birdathon?
 - Set up a procedure for “Planned Giving”
5. Conservation- focus on these projects:
 - Habitat Conservation Plan
 - McNabney Marsh/Waterbird Park
 - Pacheco Marsh
 - Heather Farms
 - Breeding Bird Atlas – Steve Glover